



## The Country Club of New Canaan – New Canaan, Connecticut

### Clubhouse Manager

#### About the Club

Founded in 1893, the Country Club of New Canaan is a family-oriented, full service country Club nestled in a beautiful, bucolic residential community in Fairfield County, Connecticut. With a very local membership, the Club maintains a familial atmosphere with social and sports programming for all. Amenities offered include an 18-hole Willie Park, Jr. designed golf course that hosts 17,000 rounds annually, seven Har-Tru tennis courts, four brand new pickleball courts, four paddle courts and comfortable paddle hut, three singles and one double squash court, golf and racquets pro shops, swimming pool and pool house, snack bar, men's and ladies locker rooms, junior and adult lessons and clinics in all sports, children's summer camp and an active social calendar. The Club has recently completed a full Clubhouse and pool renovation.

Dining options include the Club Room (80) for informal and family dining, the Formal Dining Room (34) with more intimate seating and magnificent views over the terrace to the golf course, outdoor Patio dining (120) and the new Wine Room with sophisticated seating for 10 for private lunches and dinners. The Club's bar accommodates up to 32 guests with relaxed upholstered seating along the walls in addition to seating at the bar counter. The Ballroom will can host up to 300 for private and club sponsored events.

There are 605 member families with revenues totaling over \$12 million for the operation. Food and beverage sales generate approximately \$2 million. In season there are 200 total staff members with 80 remaining year-round. The Club is operational Tuesday through Sunday in season, and Wednesday through Sunday in the off season.

#### About the Position

The Clubhouse Manager will report directly to the General Manager/COO and will lead a team including the Dining Room Manager, Banquet Manager, Bar Manager, Head of Housekeeping, Head of Maintenance, Locker Room Manager, and Pool Director while also providing supervision to the House, Security and Front of House staff members. This position will work closely with the General Manager and be responsible for much of the day-to-day clubhouse operations while working cooperatively with other department heads to ensure consistent and excellent member service. The Clubhouse Manager will assist with the budget process and manage from the budget in his/her areas of responsibility to attain desired financial results as well as hire, train and develop staff members in related departments. As the Club has recently completed construction on a new Clubhouse, the Clubhouse Manager will take extra care to ensure standards, procedures and organization are in place to effect smooth and efficient operations with an eye for detail in housekeeping and presentation. This position will work cooperatively with the Executive Chef to deliver an exceptional dining and event experience that resonates with the membership and that is in line with the sensibility of the new dining areas. The Clubhouse Manager will look forward to liaising with and being the point of contact for appropriate committees and engaging with membership on a daily basis. In the absence of the General Manager, the Clubhouse Manager will be responsible for Club operations.

Compensation: The Club will offer a competitive compensation plan, along with standard benefits.

#### About the Ideal Candidate

The successful candidate will be a hands-on, energetic, team-oriented leader who is passionate about excellent member experiences and service and has management experience in private clubs or a combination of luxury hotel/resort and club experience. This is an excellent opportunity for a candidate with a strong food and beverage background looking to broaden their experience and grow their club career under the mentorship of the General Manager. Must demonstrate initiative, strong people and communications skills, organization, follow up and follow through, have a proactive approach to problem-solving on the ground, and an eye for detail. While this position is focused mainly on the Clubhouse, the successful candidate will understand the importance of circulating around the various club departments to be present and visible. Previous experience in booking and coordinating events and hiring and training staff members are important. College degree is preferred, ideally with a specialization in Hospitality or related concentration.

#### Apply for This Position

Interested candidates should complete the online candidate profile form and submit a compelling cover letter and resume for consideration to DENEHY Club Thinking Partners at <http://denehyctp.com/apply-for-a-position/>. If you have any questions or to recommend a candidate, please contact CTP Senior Consultant, Alison Savona at 203.319.8228 or by email at [alison@denehyctp.com](mailto:alison@denehyctp.com).

**Connecticut Office:**

501 Kings Highway East, #300  
Fairfield, CT 06825  
203.319.8228

**Jackson Hole Office:**

3465 North Pines Way  
Wilson, WY 93014  
307.690.7931

**Los Angeles Office:**

2355 Westwood Blvd. #274  
Los Angeles, CA 90064  
310.409.8957

**Palm Beach Gardens:**

13753 Eastpointe Way  
Palm Beach Gardens, FL 33418  
561.662.4379