

General Manager position for Toms River Yacht Club

An exciting opportunity awaits candidates looking to make the leap to leading an historic yacht club. TRYC seeks a leader who can work closely with the Board of Governors and the Club's committees to implement Board policies and recommend policies for Board consideration. The incoming GM will play an important part in the strategic planning process and work closely with the long-range planning committee to set the course for TRYC for years to come. The GM will not only handle the day-to-day operations of a busy club but also supervise the many rentals that provide income to help finance a myriad of activities benefiting the membership. This is an opportunity for a qualified candidate to provide the leadership necessary to take our Club to the next level.

History of Toms River Yacht Club

The Toms River Yacht Club was organized in Toms River on July 1, 1871. A few weeks later, on July 26, 1871, a fleet of working-class catboats lined up for the club's first regatta. At stake was the Toms River Challenge Cup, a stunning coin-silver trophy, designed by a member and created by Tiffany and Co. The coveted cup, first awarded in 1871, is now the oldest perpetual racing trophy in the United States. To this day the Cup is displayed in the club trophy case, being brought out once a year to be presented to the winner of the Challenge race. The tradition begun in 1871 continues today as we host prestigious competitions every year. In 2022 we have already successfully hosted the following: the WASZP ACCs, the inaugural M&M regatta for MC Scows and Melges 15s, the Bay Tune-Up for E Scows and the MC Eastern Regionals. Our Club is a major supporter of the Barnegat Bay Yacht Racing Association with many of our members serving on the organization's race committee. In 2023 we will be hosting several national championships.

Our **Mission Statement** reads:

- 1) To promote friendly competition and interest in activities connected with sailing, boating and yachting.
- 2) To furnish sailing, boating and yachting facilities and services to its membership.
- 3) To conduct social activities for the benefit of its membership.
- 4) To foster good will among its membership.

Toms River Yacht Club

Members of TRYC enjoy their club on a year-round basis. In addition to a busy sailing calendar, members utilize the club's many amenities. These include a swimming pool, a pool house with grill, dinners at Galley on Friday nights in the main building, numerous social events including brunches, picnics, cocktail parties etc. We have a marina and also offer members dry storage of their boats with two 3-ton hoists allowing easy access to the river. In the last year we have added the Seibert Sailing Center to our property, which has greatly enhanced our ability to support all our sailing programs. Our junior sailing program is one of the most successful on the Barnegat Bay and runs from June through August.

Toms River Yacht Club Details

- 1) 340 full memberships, approximately 800 people
- 2) Governed by the Board of Governors consisting of the Commodore, Vice-Commodore, Rear Commodore, Fleet Captain, immediate Past Commodore and four other members elected pursuant to the Bylaws
- 3) The officers consist of a Commodore, Vice Commodore, Rear Commodore, Fleet Captain, Secretary and Treasurer.
- 4) The BOG meets twice a month on the 1st and 3rd Thursday
- 5) The regular meeting of the Club for the membership is held on the 3rd Thursday of every month at 8:00 pm except during the months of December, February and April.

General Manager Responsibilities

The GM will:

- 1) Be responsible for all day-to-day operations of the Toms River Yacht Club.
- 2) Work with members to manage food and beverage operations including overseeing the club caterer and private events.
- 3) Manage harbor and marina operations.
- 4) Address building and property maintenance issues; oversee any repairs.
- 5) Work with Club Treasurer on finance operations.
- 6) Supervise office staff and stewards.
- 7) Prepare member communications and announcements; oversee preparation of monthly Mariner's Log (our newsletter).

- 8) Manage pool and pool house grill operations.
- 9) Propose appropriate annual and longer-term financial objectives, including a capital improvement plan.

10) Report to the BOG and assist in its mission of operating a successful member-driven, multi-generational sailing and boating club

Important Characteristics

- 1) Good communication skills are necessary for this position and to be successful at TRYC. As the primary communicator of much of the information at the Club, verbal and written skills are critical as the members must trust their manager.
- 2) Someone who can bring ideas to the table and express those ideas to the BOG and the committees that are responsible for the Club programs. Act as a true “partner” with the BOG and the committees.
- 3) Have some ability to comprehend and explain P/Ls, balance sheets, cash flow and operating, capital and project management budgets.
- 4) Should be technologically proficient and assist the club in utilizing technology to improve the delivery of services to the membership.

Educational Qualifications

- 1) A Bachelor’s Degree preferably in business or hospitality management.
- 2) In lieu of a degree, private club or hospitality experience will be fairly considered.
- 3) If outside of the traditional background of individuals working in Club management, having verifiable professional skills that clearly provide confidence in one’s ability to lead a club operation like TRYC.

Covid Requirement

The Club manager must be fully vaccinated and have received all booster shots as a condition of employment.

Salary and Benefits

Salary is open and commensurate with qualifications and experience.

Replies, in the form of a letter of interest and resume, should be forwarded to Commodore George Burger as follows: tryc@tryc.comcastbiz.net.